

Code of Conduct (Under 18) Policy

A Spode Music Week Policy Document

All course members under the age of 18 have the right to enjoy Spode Music Week in surroundings conducive to learning and enjoyment. This Code of Conduct will be brought into operation following incidents of prior misconduct by a child (under the age of 18) during the Spode Music Week course.

Following notification from the trustees, parents or guardians will be asked to discuss this Code of Conduct with their child. It sets out what is deemed to be acceptable and unacceptable in terms of an individual's behaviour whilst at Spode Music Week. A signature is then required from both the child and a parent or guardian.

In cases in which the trustees have requested a signed Code of Conduct, participation in the course will not be confirmed until both the child concerned and the child's parent or guardian has signed this form. In signing, parents/guardians and children are deemed to agree to abide by the following code of behaviour whilst attending Spode Music Week:

- Always treat all staff with respect.
- Listen to instructions carefully without interrupting.
- Treat your fellow students with respect.
- Treat the instruments, music and accessories with respect.
- No hitting others, shouting or screaming.
- Leave alone any equipment unless you have prior permission to use it.

The trustees reserve the right to ask parents/guardians and children to agree to adhere to additional conditions of behavior as the trustees believe appropriate under individual circumstances.

If further serious misconduct occurs, the trustees will ask the parents of the child concerned to remove their child from the course. Further transgression would result in further investigation and final decision made by the trustees.

I understand and agree to adhere to the Spode Music Week Code of Conduct

Name of Child (please print)

Signed..... Date.....

I have discussed the Spode Music Week code of conduct with my son/daughter. I understand that he/she may be requested to be removed from the course for serious breaches of the code.

Name of Parent/Guardian (please print)

Signed..... Date.....